

Community Quick Response Grants Supporting Documentation **Checklist**



Applicant refers to the organisation that is submitting the grant application.

NTAIC will enter into a grant agreement with the applicant.

1. Personal identification

- Applicants must provide a copy of personal identification for each nominated authorised person.

Note that for Incorporated Associations, we require a copy of the record where the authorised person was appointed (for example, meeting minutes that demonstrate appointment as a committee member).

2. Confirmation of Aboriginality

If an applicant is not registered with the Office of the Registrar of Indigenous Corporations (ORIC), does not hold NT Indigenous Business Network (NTIBN) Certification or does not hold Supply Nation Certification, applicants must provide:

- Full details and individual Confirmation of Aboriginality for directors/board members or shareholders/members who identify as Aboriginal (depending on the structure of your organisation).

3. Evidence of bank account details

- Applicants must provide evidence of bank account details, such as a copy of a current bank statement.

The bank account must be in the name of the applying entity, and not a personal account.

4. Evidence of right to develop assets on land

- If the grant project involves developing assets on land, applicants must provide evidence of their right to use the land for the project purpose. Applicants must provide **one** of the following documents:

- Section 19 lease under the *Aboriginal Land Rights Act 1976* (ALRA);
- Land title deed in the name of the applicant;
- Property lease (or other legal documentation of right of use and access) in the name of the applicant; **or**
- Indigenous Land Use Agreement (ILUA).

5. Formal quotes

- Applicants must provide formal itemised quotes for items that the grant money is proposed to be used for.

The quotes must be **no more than six months old** from the date of your application.